

Punctuation Marks

- 1) Use a **hyphen** in compound numbers from twenty-one through ninety-nine.
- 2) Use a **hyphen** in a fraction that is used as a modifier. Do not use a hyphen in a fraction used as a noun.
 - James awoke one-half hour before Harry. (modifier)
 - One third of the money will be spent on research. (noun)
- 3) Use a **hyphen** in certain compound nouns and compound modifiers only when it comes before the word it modifies.
 - My great-aunt loves to knit. (noun)
 - A well-rehearsed band played first. (modifier)
- 4) Use a **dash** to show a sudden break or change in thought.
 - Mary--she just turned twelve--is my neighbor.
- 5) Use **parentheses** to set off information that is not part of the main statement but is important to include.
 - The yo-yo (spinning top with string) has been popular for years.
- 6) Use **brackets** to enclose an explanation added to quoted or parenthetical material.
 - The doctor said, "It [the sprain] doesn't look serious."

Directions: Insert apostrophes, hyphens, dashes, parentheses, quotation marks, underlining, or brackets as needed.

1. Rolanda's dad is thirty-seven years old.
2. The bakery's streudel, a German dessert, is my favorite.
3. The scoreboard donated by Christy,s Grocery needs to be replaced.
4. Mr. Jones, the man who owns the Palace Theater, gave us free tickets.
5. Did Ms. Beasley get together with her ex-husband?
6. Bingo was Janine's well-trained dog.
7. Dr. Khanduja (he's from India) is my family's doctor.
8. Saint Bernards -- huge, hearty dogs are popular in the Alps.
9. The clock on my desk (a present from mom) is shaped like a computer.
10. The book Martian Chronicles has twenty-two chapters.

11. Mr. Winston said, "Roseann really deserves this award -- the student achievement award, for all her hard work this year."
12. The Lion's Monroe High School soccer team thwarted our entire offense.
13. After dinner, we visited my great-grandmother.
14. George loved the car because of its old-fashioned appearance.
15. The brown mare (we now have four horses) turned out to be a great addition.
16. "We should go camping on Aunt Meredith's property this summer," said Gus.
17. The basketball team scored eighty-eight points.
18. One-third cup of oil is needed to make these brownies.
19. Three-fourths of our class enjoyed reading Indian in the Cupboard.
20. My cousin Phil (he turned thirteen last month) is staying at my grandmother's.
21. Josh is our first-string tackle.
22. Alexa is looking forward to this month's relaxing vacation at the beach.
23. The kiwi, a small flightless bird native to Australia, lays a large egg.
24. The batter, a lanky left hander, swung at Jake's first three pitches.
25. "That article in the newspaper the Chronicle was very controversial," said Mr. Dodge.
26. Please remember to read Lost Again, page 5 which is the first chapter of our book, Surviving the Storm.
27. One-fifth of Mabel's house was underwater after the storm.
28. The proposition passed with a two-thirds majority.
29. Josie tried to join in the women's discussion.
30. I know it's an unpopular decision -- tearing down the theater, said Mr. Cranky, but it must be done.